



## **PTA 'Friends of Victoria' meeting minutes**

**Date of meeting:** 29.09.26

### **Attending:**

Representatives for Parents/Carers:

Deboro Goncalves

Adedeji Adedayo

Emma Smith

Kelly Sanders

Steph Simpson

Beck Chapman

Pauline Whalley

### **Representative for EVA**

J Bingham, Pastoral and Intervention Manager, DSL

All attendees were welcomed. Jbingham introduced herself and role in school and as minute taker in today's meeting.

All attendees allowed and showed respect for turn taking of ideas and thoughts.

## Agenda of meeting:

This is the first meeting of the initial newly formed PTA - more members are welcome and will continue to be encouraged to attend via PTA posters and encouragement by word of mouth from PTA.

The group discussed finances and responsibility of safekeeping of any money raised - EVA will hold responsibility for all money raised in a separate PTA fund.

Totals of any money raised and balance of account will be transparent to members of the PTA.

The group discussed how/who would decide on where and how proceeds from PTA were used - EVA can suggest event/items that would benefit from PTA donation and/or PTA can suggest and nominate donations i.e PTA can offer funding to 'forest school provisions' or EVA can ask the PTA to consider donating to 'forest school provisions'.

All attending agreed to hold several fund raising events to build a healthy PTA balance before discussing/deciding on appropriate funding offer at a later PTA meeting.

PTA hopes to raise money over several events and time so donation would be more in value and therefore more impactful to the children.

Jbingham to make PTA members aware of any events in school which would give fundraising opportunities at the next meeting.

## Fundraising focus



### Halloween - agreed actions:

PTA to run a Halloween swap shop inviting parents, carers and EVA staff to donate outgrown/unwanted halloween outfits/costumes and accessories for resale to EVA families.

Bake/sweet sale to be held together with outfit sales.

EVA to accept any store donations made prior to the event.

Event to be held on school grounds at pick up to maximise sales/donations.

Beck Chapman to create a poster promoting halloween swap shop on 08.10.29 - date agreed by all attendees.

EVA to share with and promote the poster to all parents and carers

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### Christmas - agreed actions

PTA to run a Christmas swap shop inviting parents, carers and EVA staff to donate outgrown/unwanted Christmas outfits/costumes and accessories for resale to EVA families.

Bake/sweet sale to be held together with outfit sales.

EVA to accept any store donations made prior to the event.

Event to be held on school grounds at pick up to maximise sales/donations.

Beck Chapman to create a poster promoting halloween swap shop on 26.11.26 - date agreed by all attendees.

EVA to share with and promote the poster to all parents and carers

**Communication** - All Parents agreed to share phone numbers with Beck Chapman who will create a parent PTA whatsapp group. This will support communication and organisation of events.

All communication of agreed/organised events and further PTA meetings will go via school office to all parents/carers.

PTA to discuss suitable dates for next meeting on group chat. Beck Chapman to coordinate with JBingham aware who can confirm an available date.

**Minutes** - Miss Bingham will take the minutes for each meeting. They will then be made available on the academy website ([www.edlingtonvictoria.doncaster.sch.uk](http://www.edlingtonvictoria.doncaster.sch.uk)) for all parents and carers to view so that everyone is able to keep abreast of any developments.